

October 2020

The New Haven Township Board met on October 12, 2020 at the New Haven Township Hall. The meeting was called to order at 7:00pm by Supervisor Hill.

A roll call was taken. Members present: Supervisor Hill, Clerk Wirwicki, Treasurer Eickholt, Trustee Foster, and Trustee LeCureux.

Guests: Dan Winters

Motion by Treasurer Eickholt, supported by Trustee Foster to approve the agenda with the added items: public accuracy test. All ayes. Agenda approved.

Motion by Trustee LeCureux, supported by Trustee Foster to approve minutes from the October 12, 2020 meeting. All ayes. Motion Carried.

Treasurer Eickholt presented the Treasurer's Report as of June 30, 2020. General Fund \$304,610.58, Two Mil Road Account \$241.17, 12 Month CD \$103,324.25, Perpetual Care Account \$38,364.44, Fire Account \$560.57, Ambulance Account \$239.43, Tax Checking Account \$18,270.76, Three month CD \$100,000.00, Township Investment CD \$100,000.00, for a total of \$665,611.20.

Motion by Clerk Wirwicki, supported by Trustee Foster to approve Treasurer's Report as presented. All ayes. Motion Carried.

Call to Public:

Shiawassee County 911 Stats for New Haven Township for September 2020:

No nature entered 1, 911 hang-up 4, Accident w/o Injury 4, Animal bite 1, Animal complaint 1, Attempt to Locate 1, BOL 2, Car/deer 4, Check Welfare 1, Domestic 2, Extra patrol 1, Fire vehicle 2, Investigate Vehicle 1, Peace Officer 1, Personal injury accident/unknown 3, Private Call 6, Suspicious Person 1, Suspicious Situation 1, Traffic stops 14, Trouble with subject 2, Total of 53 events responded to by Shiawassee County Sheriff's office.

Old Business:

Supervisor Hill gave an update on the Misteguay Creek project.

Lawn equipment available for sale, no bids were submitted. Need to remove the deadline dates off the website.

An update was giving pertaining to the removal of the small landscaping stones from the Hozak plot. Supervisor Hill contacted Jeremy about removing the stones. Unsure if work was done.

Treasurer Eickholt continues a search for better interest rates for the township fund accounts. The Ambulance Account was charged a \$5.00 fee in August due to being below the minimum balance. Fee was refunded in September.

A motion by Treasure Eickholt, supported by Supervisor Hill to open a new account at MSU Credit Union with \$5 from the General Fund. A roll call was taken, all ayes. Motion Carried.

A recent renter attached commando strips to the south wall of the hall causing five tears in the plaster. A motion by Supervisor Hill, supported by Trustee LeCureux to charge the renter \$85 to be withheld from their security deposit. A refund of \$15 will be given to the renter. A roll call was taken, all ayes. Motion Carried.

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An update was given about hall rentals. The board talked more about the hall Coordinator's duties and wages. The Coordinator has agreed to continue working until the end of the year.

A motion by Trustee LeCureux, supported by Supervisor Hill to change the Hall Coordinator's wages to \$50 per party rental for cleaning bathrooms before each rental, booking the parties, filing out rental agreement, and inspection papers, inspecting hall after each rental and cleaning anything necessary pertaining to hall usage. Keys are not to be given no earlier than 24 prior to rental times. All rules in the rental agreement must be adhered.

Supervisor Hill contacted local cement companies for bids for a 6 inch layer of cement for the parking lot. One company has submitted a bid. Supervisor Hill will be contacting more companies throughout September.

A few complaints were received pertaining to the location and security of the drop box for election ballots. In September the board voted to move the drop box onto a metal post, bolted to the cement outside of the hall door. Trustee Foster completed the work in September.

There was questions pertaining to Act No 177 approved by the Governor on October 6, 2020. The clerk notified the board that Section 761d exempted the township from the drop box requirements because ours was purchased and installed in February of 2020. The passed act pertains to those that were purchased or installed after October 1, 2020.

The Election test deck was received. The public accuracy test is set for October 22, 2020 at 5:30. The election inspectors are meeting October 15th to host a mock election to get familiar with the ePollbook.

Clerk Wirwicki updated the board on purchasing a Barcode Scanner to be used on Election Day to quickly process absentee ballots. Staples did not have any available. Wirwicki found one on Amazon. The township does not have a tax exempt form filed with Amazon, therefore the township paid sales tax on the scanner.

The labels for the State funded label printer arrived. Clerk Wirwicki said the printer works great and she is now able to print one mailing label at a time for absentee ballots.

As mentioned in the September meeting, the board voted to have the locks changed on the election closet. Clerk Wirwicki purchased a new deadbolt lock and changed the lock. Treasurer Eickholt and Clerk Wirwicki are the only key holders to the records closet containing the election equipment.

New Business:

Clerk Wirwicki presented cemetery questions that a caller had about a cemetery lot given to her father in the 80s. The board wants the opinion of the Township attorney before making a decision. Tabled until November.

A letter from Community Development was read by Clerk Wirwicki. A reply will be mailed containing the email address requested.

Clerk Wirwicki notified the board there was a late fee on the credit card. Treasurer Eickholt changed the billing address to the hall to prevent anymore late fees.

Clerk Wirwicki presented a cemetery lot sale and a cemetery lot transfer to the board.

A motion by Clerk Wirwicki, supported by Treasurer Eickholt to approve the sale of a cemetery lot to Rowen a non-resident for the cost of \$1000 plus perpetual care. A roll call was taken, all ayes. Motion Carried.

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A motion by Clerk Wirwicki, supported by Treasurer Eickholt to approve the transfer of a cemetery lot from Trumble to Jamie Britton a resident. A transfer fee of \$25 was received. A roll call was taken, all ayes. Motion Carried.

A motion by Supervisor Hill, supported by Treasurer Eickholt to purchase two ink cartridges for the little Brother jet printer A roll call was taken, all ayes. Motion Carried.

Clerk Wirwicki advised the Board there was a complaint about constant spring flooding on Riley Rd near the creek. The ditches to the creek have filled in over the years according to the resident. Supervisor Hill said he would look into it.

Clerk Wirwicki advised the Board two more hall rentals have canceled.

Call to Public:

None

Payment of Bills:

Oct Expenditures		Hill	Eickholt	Wirwicki	LeCureux	Foster
Consumers Energy	\$ 67.25					
Frontier Communications	\$ 62.36					
Payroll	\$ 4,071.67					
Payroll taxes	\$ 872.92					
G & W's Family Lawncare	\$ 2,600.00					
Invisalink	\$ -					
QuickBook Credit Card Charges	\$ 29.68					
Meeting Packets Postage on Credit Card	\$ 1.65					
Home Depot Credit Card Charge	\$ 91.12					
Amazon Credit Charges for Barscanner	\$ 104.23					
Staples	\$ 32.30					
Jesse Farr Painting south wall	\$ 200.00					
ElectionSource inserts	\$ 49.80					
Allen Paper Paper Towels	\$ 68.00					
Linda Wightman 12-12-2020	\$ 200.00					
Dawn Hudecek Rental Cancelation	\$ 200.00					
Barcode Scanner on Credit Card (5.90 tax)	\$ 104.23					
Smith Bovill FOIA resolution	\$ 315.00					
ElectionSource Test Deck	\$ 245.00					
ElectionSource Test Deck Shipping	\$ 25.35					
Independent Newspaper equipment ad	\$ 78.00					
Total Expenditures	\$ 9,418.56	aye	aye	aye	motion	support

The next regular board meeting will be November 9, 2020 at 7:00pm at New Haven Township Hall.

Motion by Treasurer Eickholt, supported by Clerk Wirwicki to adjourn at 7:58pm. All ayes. Motion Carried.
Respectfully Submitted,

Heather Wirwicki, New Haven Township Clerk