

July 2020

The New Haven Township Board met on July 13, 2020 at the New Haven Township Hall. The meeting was called to order at 7:00pm by Supervisor Hill.

A roll call was taken. Members present: Supervisor Hill, Clerk Wirwicki, Treasurer Eickholt, Trustee Foster, and Trustee LeCureux.

Guests: Attorney Adam Flory, Dan Winters, Commissioner Gary Holzhausen, Debra Robinson

Motion by Treasurer Eickholt, supported by Trustee Foster to approve the agenda with the added items: Hall rentals, and 79.80 on Credit Card for Election Stamps. A roll call was taken. All ayes. Agenda approved.

Motion by Treasurer Eickholt, supported by Trustee LeCureux to approve minutes from the June 8, 2020 meeting. All ayes. Motion Carried.

Treasurer Eickholt presented the Treasurer's Report as of June 30, 2020. General Fund \$391,622.61, Two Mil Road Account \$97,677.84, Township Investment CD \$116,322.62, 12 Month CD \$102,916.58, Perpetual Care Account \$38,264.32, Fire Account \$560.56, Ambulance Account \$239.40, Tax Checking Account \$454.68 for a total of \$803,105.32.

Motion by Clerk Wirwicki, supported by Trustee LeCureux to approve Treasurer's Report as presented. All ayes. Motion Carried.

Call to Public:

Clerk Wirwicki read the Shiawassee County 911 Stats for New Haven Township for June 2020: No nature entered 2, 911 hang-up 6, Accident without injury 1, Assist public or other dept 1, BOL 1, Car/deer 1, Child abuse 1, Civil 1, Criminal Sexual Conduct 1, Fire general 1, Hazard 1, Larceny 1, Malicious destruction of prop 1, Private Call 6, Suspicious vehicle 1, Traffic stops 10, Vehicle inspection 1, for a total of 37 events responded to by Shiawassee County Sheriff's office.

Old Business:

Attorney Adam D. Flory introduced himself and shared his credentials with the board as a possible Municipal attorney.

Supervisor Hill gave an update on the Misteguay Creek project.

Clerk Wirwicki gave an update on the election supplies ordered. The Absentee instructions and RTM Card Reader have arrived, all 7 bags were received. The election inspectors are asking for 300 ink pens for the August election so pens are not reused during the election to prevent the spread of Covid-19.

A motion by Clerk Wirwicki, supported by Trustee Foster to spend no more than \$50 to obtain more ink pens for the August election. A roll call was taken, all ayes. Motion Carried.

Clerk Wirwicki gave an update on the upcoming election. To date 225 absentee voter requests have been processed and ballots mailed.

The Board signed the resolution for the language for November election's road renewal proposal. The wording was approved at June's meeting. The proposal reads:

"Shall the New Haven Township continue to levy a total of two mill (\$2.00 per \$1,000.00) on taxable value of property located in the New Haven Township, Shiawassee County for five years beginning with the 2021 tax levy year and running through 2026 tax levy year (inclusive), which will raise in the first year of such levy an

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estimated revenue of [Dollars \$100,000.00] to be used for the specific purpose of Road repairs and maintenance. *If approved this would be a renewal of a previously authorized millage.*"

An update was given on selling the Exmark lawn mower. At this time, nothing as progressed. An ad will be placed in the local paper. Sealed bids will be accepted by the board and opened at the August 10th meeting.

A full list of equipment that was requested at the June's meeting was presented. The supervisor will be looking into the equipment and making a list of possible items to dispose of.

The discussion of updating the cemetery ordinance and sales of cemetery lots that were mentioned in June's meeting must be tabled while the township searches for new legal representation. An update was given as to the Easton Cemetery. It is unknown who made changes to the Hozak plot and added landscaping stones around the plot marker.

A motion by Clerk Wirwicki, supported by Trustee Foster to pay Jeremy to remove the small landscaping stones from the Hozak plot. A rollcall was taken, all ayes. Motion Carried. Supervisor Hill will be contacting Jeremy about the stones.

The broken west window needs bids for replacement. Supervisor Hill will be contact Hi-Quality glass for an estimate.

SATA update. The township received a funding request July 1st from SATA in the amount of \$8789.50. Treasurer Eickholt noticed the taxable value for our township was incorrect in the SATA documents. This error was corrected and the funding request was changed by SATA to \$6,290.96. It was noted our township is only collecting taxes on Real Property to pay for the SATA services. The funding request is based on Real and Personal property.

New Business:

Discussion took place about hall rentals. Unbeknownst to several board members Non-residents were renting the hall through sponsorship of a resident. This was addressed by Supervisor Hill at the April 2019 meeting as an issue. At that time, the board agreed "rental agreement rules need to be adhered to with only residents being allowed to rent the hall and keys should only be given to the resident renting".

A motion by Treasurer Eickholt, supported by Clerk Wirwicki to add to the lease agreement the following rule: The key will be available to lessee no earlier than 24 hours prior to the rental time as long as no other functions occupy the building. A rollcall was taken, all ayes. Motion Carried.

A motion by Treasurer Eickholt, supported by Trustee Foster to end the practice of sponsorship for nonresidents and add "no sponsorship of non-residents" after rule 1. Renter must be eighteen years of age and a resident of New Haven Township. A rollcall was taken, all ayes. Motion Carried.

A motion by Eickholt, supported by Clerk Wirwicki to increase hall rentals to \$150 for new rentals to begin immediately. A rollcall was taken, all ayes. Motion Carried.

A motion by Clerk Wirwicki, supported by Trustee Foster to increase the wage of the Hall Coordinator from \$40 per rental to \$60 per rental subsequent to new rental price of \$150.

A motion by Clerk Wirwicki, supported by Treasurer Eickholt to purchase two copies of the new Authorities and Responsibilities of Michigan Townships at a price of \$52.50 each. A rollcall was taken, all ayes. Motion Carried.

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The State of Michigan gave all jurisdictions a link to spend \$1000 worth of items for the upcoming election using the CARES grant and receive a drop box. Our clerk chose \$500 additional funds instead of another drop box. The items our clerk selected from a preselected list were: A Dymo Label printer (for absentee voter mailings), Alcohol wipes (disinfecting equipment between voters), Stanchion Post and black stripes (marking off public area, and voter area), Spacing disc stickers (to maintain the 6ft social distancing requirements), PPE dispenser, and Protective barriers for election workers. It should be noted that these items are not an expense for the township nor would the township receive actual funds. The orders should be processed the week of July 13th according to the Bureau of Elections.

A land division is requested on Parcel No. 003-34-400-001, which is 18.4 acres, to enable the house and buildings totaling 1.83 to become a separate parcel. The remaining 16.75 vacant acres would then be joined to adjoining parcel 003-34-200-002 (98.6 acres) to make a new parcel containing 115.35 acres.

A land division is requested on Parcel No. 003-09-300-003 which will create a 2.5 Acre residential parcel and a 77.5 acre vacant parcel.

A motion by Treasurer Eickholt, supported by Trustee Foster to accept the two land division applications as presented. A roll call was taken, all ayes. Motion approved.

The parking lot is full of weeds. The board discussed different options to solve the weeds issue. Supervisor Hill will be contacting local cement companies for bids for a 6 inch layer of cement for the parking lot.

A motion by Treasurer Eickholt, supported by Clerk Wirwicki to issue a check to Shiawassee County Road Commission for the amount of \$16,681.68 for the mineral well brine application. A roll call was taken, all ayes. Motion approved.

A motion by Supervisor Hill, supported by Trustee Foster to pay \$79.80 of stamps purchased with the township credit card plus interest and purchase 100 more \$0.70 stamps for mailing absentee ballots to voters. A roll call was taken, all ayes. Motion approved.

Call to Public:

Kirk Norton from G & W Lawncare proposed to remove the over grown shrubs and trees from the East and West side of the Hall and shape the front bushes at a fee of \$60 per hour. This amount would include clean up and disposal.

A motion by Treasurer Eickholt, supported by Trustee Foster to accept Kirk Norton's bid. A roll call was taken, all ayes. Motion approved.

Commissioner Gary Holzhausen gave the Board an update on County activities.

Payment of Bills:

July Expenditures		Hill	Eickholt	Wirwicki	LeCureux	Foster
Consumers Energy	\$ 101.50					
Frontier Communications	\$ 61.22					
Payroll	\$ 3,834.07					
Payroll taxes	\$ 885.20					
G & W's Family Lawncare	\$ 1,950.00					
Invisalink	\$ -					
ElectionSource	\$ 206.34					
Jeremy McAllister burial of Sanderson	\$ 500.00					
Jeremy McAllister flags for veterans	\$ 215.99					
Staples	\$ 271.06					
Shiawassee County Equalization summer ta	\$ 1,318.80					
Planning Meeting Wages	\$ 184.68					
Payroll Taxes for Planning Meeting	\$ 30.64					
Tim Hill side walk repair supplies	\$ 59.51					
Total Expenditures	\$ 9,619.01	Aye	Aye	Aye	Motion	Support

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The next regular board meeting will be August 11, 2020 at 7:00pm at New Haven Township Hall.
Motion by Treasurer Eickholt, supported by Trustee Foster to adjourn at 9:08pm. All ayes. Motion Carried.
Respectfully Submitted,

Heather Wirwicki, New Haven Township Clerk