

August 2020

The New Haven Township Board met on August 10, 2020 at the New Haven Township Hall. The meeting was called to order at 7:00pm by Supervisor Hill.

A roll call was taken. Members present: Supervisor Hill, Clerk Wirwicki, Treasurer Eickholt, Trustee Foster, and Trustee LeCureux.

Guests: Dan Winters, Commissioner Gary Holzhausen, Debra Robinson, Kirk Norton

Motion by Treasurer Eickholt, supported by Trustee Foster to approve the agenda with the added items: sale of lawn maintenance equipment, Insurance policy, updated expenditure list to include payment to Argus, VMD for audit, one more security deposit return, purchase of 2 flash drives approved in June meeting, and meeting packets postage. A roll call was taken. All ayes. Agenda approved.

Motion by Trustee LeCureux, supported by Trustee Foster to approve minutes from the July 13, 2020 meeting. All ayes. Motion Carried.

Treasurer Eickholt presented the Treasurer's Report as of June 30, 2020. General Fund 400,769.11, Two Mil Road Account \$80,997.96, Township Investment CD \$116,322.62, 12 Month CD \$102,916.58, Perpetual Care Account \$38,264.28, Fire Account \$560.57, Ambulance Account \$239.41, Tax Checking Account \$14,709.88 for a total of \$754,780.41.

Motion by Clerk Wirwicki, supported by Trustee LeCureux to approve Treasurer's Report as presented. All ayes. Motion Carried.

Call to Public:

Clerk Wirwicki read the Shiawassee County 911 Stats for New Haven Township for June 2020: No nature entered 3, 911 hang-up 5, Animal complaint 1, Assist public or other dept 2, Attempt to Locate 1 BOL 4, Car/deer 2, Check Welfare 1, Criminal Sexual Conduct 1, Extra patrol 1, Fire general 2, Private Call 4, Suicide Attempts 2, Suspicious vehicle 2, Traffic stops 20, Unwanted subject 1, Vehicle inspection 1, for a total of 53 events responded to by Shiawassee County Sheriff's office.

Dan Winters advised the board of an upcoming Planning meeting on September 8, 2020 to discuss a land division.

Old Business:

A motion by Treasurer Eickholt, supported by Trustee Foster to execute the letter of Engagement with Attorney Adam D. Flory as an option for a Municipal attorney along with the current attorney Lynn Bowne. A roll call was taken, all ayes. Motion Carried.

Supervisor Hill gave an update on the Misteguay Creek project.

A full list of equipment that was presented at the July's meeting per June's request. Supervisor Hill proposed a list of equipment to dispose of.

A motion by Clerk Wirwicki, supported by Treasurer Eickholt to run an ad for 5 days in the local papers accepting sealed bids for 3 weed whips, a trailer, large fuel storage tank, and the exmark 54inch mower. Supervisor Hill will be getting information including bid minimums on each equipment by August 14 to Clerk Wirwicki to place the ad. Bids must be mailed to: EQUIPMENT BID Po Box 36 Corunna Mi 48817. Bids will be opened at the September 14th meeting. A roll call was taken, all ayes. Motion Carried.

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An update was given pertaining to the removal of the small landscaping stones from the Hozak plot. Supervisor Hill will be contacting Jeremy about removing the stones.

The broken west window needs replacement. Supervisor Hill contacted Hi-Quality glass for an estimate. Measurements were taken, a replacement pane should arrive by September's meeting.

A motion by Treasurer Eickholt, supported by Trustee Foster to approve SATA Commitment letter read by Clerk Wirwicki. (New Haven Township approved the commitment to SATA for October 1, 2020 through September 30, 2021 to not exceed \$6,290.96 as indicated in your (SATA) July 7, letter.) A roll call was taken, all ayes. Motion Carried.

Supervisor Hill contacted local cement companies for bids for a 6 inch layer of cement for the parking lot. One company has come out. Supervisor Hill will be contacting more companies throughout August.

New Business:

A motion by Treasurer Eickholt, supported by Trustee LeCureux to refund the security deposit for hall rentals to Hill, Riley and Sovis. A roll call was taken, all ayes. Motion Carried.

A motion by Treasurer Eickholt, supported by Trustee Foster accept the hall cancelation by Triggs and issue a full refund. A roll call was taken, all ayes. Motion Carried.

A motion by Clerk Wirwicki, supported by Trustee Foster to hold McAvoy's security deposit for repair to south wall. The party attached signs to the wall, removal of the signs caused several tears in the drywall. A roll call was taken, all ayes. Motion Carried.

Supervisor Hill will contact Jesse Farr to get an estimate to repair the latest damage to south wall to add on to the December estimate for painting south wall.

A motion by Clerk Wirwicki, supported by Treasurer Eickholt to purchase 2 bottles of Lysol for hall cleaning to replace the usage of Clorox wipes. A roll call was taken, all ayes. Motion Carried.

The new Authorities and Responsibilities of Michigan Townships was delivered, the Treasurer and clerk each have a copy.

The State of Michigan gave all jurisdictions a link to spend \$1000 worth of items for the upcoming election using the CARES grant and receive a drop box. Our clerk chose \$500 additional funds instead of another drop box. It should be noted that these items are not an expense for the township nor would the township receive actual funds. The Stanchion Post and black strips, and the PPE dispenser has not arrived, the rest of the order was received.

A motion by Treasurer Eickholt, supported by Trustee LeCureux to accept the audit by VMD & Associates as presented and authorize payment of \$3650.00. A roll call was taken, all ayes. Motion approved.

A motion by Clerk Wirwicki, supported by Trustee Foster to accept the transfer of lot 51 at the Easton Cemetery from Donald Cole to his daughter (plot 1&2) and son (plot 3&4) and accept the payment of \$50 for the two transfers. A roll call was taken, all ayes. Motion approved.

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It was noted by Treasurer Eickholt that Chemical Bank is now TCF, the merger appears complete. There has been struggles with banking with Chemical the last couple months. The bank was not allowing for early deposits in certain accounts because of the type of account they were. The bank was also charging \$5 for each cashier's check from the Road, Ambulance, and Fire account to pay invoices. Money will be transferred to General Fund as invoices for those funds are received to mitigate the service fees. Treasurer Eickholt would like to shop for banks that will give us better interest on our fund accounts.

A motion by Clerk Wirwicki, supported by Trustee Foster to allow Treasurer Eickholt to transfer the fund accounts to a bank with better interest rates than our current interest rate. A roll call was taken, all ayes. Motion approved.

A motion by Clerk Wirwicki, supported by Treasurer Eickholt to transfer \$65,758.48 from the road account to the general fund account and issue a check from the general fund to Shiawassee County Road Commissions for scratch course/chip/fog seal to Riley Rd. A roll call was taken, all ayes. Motion approved. It should be noted the total bill was \$100,758.48, Shiawassee County Road Commission contributed \$35,000 towards this project. The Township thanks SCRC for their contribution.

Call to Public:

None

Payment of Bills:

| Aug Expenditures | | Hill | Eickholt | Wirwicki | LeCureux | Foster |
|---|--------------------|------|----------|----------|----------|---------|
| Consumers Energy | \$ 101.22 | | | | | |
| Frontier Communications | \$ 63.50 | | | | | |
| Payroll | \$ 4,823.00 | | | | | |
| Payroll taxes | \$ 970.26 | | | | | |
| G & W's Family Lawncare | \$ 1,900.00 | | | | | |
| Invisalink | \$ - | | | | | |
| QuickBook Credit Card Charges | \$ 12.72 | | | | | |
| 2 flash drives authorized June's meeting on CC | \$ 33.90 | | | | | |
| Meeting Packets | \$ 5.40 | | | | | |
| Argus Press Public Accuracy test | \$ 8.00 | | | | | |
| VMD & Associates for Audit | \$ 3,650.00 | | | | | |
| Authorities & Resonsibilities book on Credit Card | \$ 116.30 | | | | | |
| Jeremy McAllister burial of Ross | \$ 675.00 | | | | | |
| Julie Aspinwall 3 rentals | \$ 120.00 | | | | | |
| Staples | \$ 45.00 | | | | | |
| Hall rental return | \$ 200.00 | | | | | |
| 3 security deposit returns | \$ 300.00 | | | | | |
| Election source for 5 election bags | \$237.01 | | | | | |
| Election Inspector Mileage | \$50.03 | | | | | |
| Clerk Mileage 6-30 thru 8-4 213miles total | \$122.53 | | | | | |
| Total Expenditures | \$13,433.87 | aye | motion | aye | aye | support |

The next regular board meeting will be September 14, 2020 at 7:00pm at New Haven Township Hall.

Motion by Treasurer Eickholt, supported by Trustee Foster to adjourn at 8:29pm. All ayes. Motion Carried.
Respectfully Submitted,

Heather Wirwicki, New Haven Township Clerk